

The Center for Creativity, Innovation and Discovery

Kitchen Aide Job Description (04/20/2020)

Part-time / Non-Benefitted Position

Job Description:

Responsible for providing assistance in the daily preparation of the school lunch program. Develops and promotes good community relations among various community members and school clientele.

Responsibilities

- Unloading of food deliveries
- Placing food in dry, refrigerated, or freezer storage areas
- Food preparation
- Serving on the lunch line
- Money handling and verification
- Washing dishes, emptying trash, and cleaning floors
- Working various areas of set-up and providing clean-up
- Assist in the preparation, service, and sale of meals ensuring compliance with department regulations.
- Assist in the set up and cleanup of serving areas for timely service to students.
- Serve meals daily while complying with all school food regulations and ensures health department sanitation standards.
- Training on the computer for meal service
- Operate Point of Sale system with accuracy and reconcile monies daily to ensure accuracy.
- Pursue opportunities to create positive relationships with the surrounding community.
- Other duties as assigned

Ideal Candidate will have

- Previous kitchen experience
- Basic English comprehension and communication skills
- Ability to stand/move for the duration of shift
- Ability to work scheduled hours
- Reliable Transportation
- Ability to pass a pre-employment drug screen, fingerprint clearance, and background investigation
- Current Utah Food Handlers Card

Schedule:

Monday - Friday, Days. Hours average 20 hours per week depending on your availability and where you are placed. You must be flexible to work where needed.

ESSENTIAL PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodation may be made to enable individuals with disabilities to perform essential functions.

Must have the ability to sit and stand for extended periods of time; exhibit manual dexterity to dial a telephone, to enter data into a computer; to see and read a computer screen and printed material with or without vision aids; hear and understand speech at normal classroom levels, outdoors and on the telephone; speak in audible tones so that others may understand clearly in normal classrooms, outdoors and on the telephone; physical agility to lift up to 25 pounds to shoulder height and 50 pounds to waist height; and to bend, stoop, sit on the floor, climb stairs, walk and reach overhead frequently and for extended time periods.