

**The Center for Creativity, Innovation and Discovery
Board of Directors Meeting
Minutes of Board Meeting June 7, 2018**

CCID Bistro

Board Members in Attendance:

Missy Shunn-Mitchell

Bryan Morgan

Jen Walker (arrived 6:09)

Candice Hansen

Laura Banda, Executive Director (Non-voting member)

Additional attendees:

Jeff Biesinger, Red Apple

Audrey Gifford, Secretary

Rebecca Cisneros, Utah State Charter School Liaison (via phone)

Additionally Included as Attachment: Sign In Sheet of Public Attendees

Item	Action
Welcome and Roll Call at 6:07 by Missy Shunn-Mitchell	no
<u>Review of Minutes</u> 4/17/18 Draft Minutes 4/23/18 Draft Minutes 05/09/18 Draft Minutes Motion to approve the minutes. M/S Candice Hansen/Missy Shunn-Mitchell Aye Bryan Morgan, Missy Shunn-Mitchell, Candice Hansen Motion Carries	yes
Consent Agenda H-Wire Technology Purchase BRMH School Nurse Contract '18-'19 Motion to approve the Consent Agenda M/S Bryan Morgan/Candice Hansen Aye Candice Hansen, Bryan Morgan, Missy Shunn-Mitchell Motion Carries	yes
Reports <ul style="list-style-type: none"> ● State Charter Board Report <ul style="list-style-type: none"> ○ Year End Site Visit Rebecca Cisneros from the Utah State Charter School Board presented by video/audio link. Annual review is required for all Charter Schools after first year to be in compliance by statute, and provide Board and Administration information. Review of what the State has seen and assessed. Review of what upcoming	No

<p>compliance reviews will be in the future and monitoring parameters.</p> <ul style="list-style-type: none"> ● June Director Report presented by Laura Banda Director Report included review of lunch balances, curriculum, grants, purchases, music, Parent Survey, events and construction items. Theo Anderson announces her resignation due to financial reasons, reiterates she loves the school and will continue to love the school. ● Volunteer Committee Report presented by Candice Hansen Thanks to our amazing parents for their support and involvement at CCID. ● Finance Report presented by Jeff Besienger <ul style="list-style-type: none"> ○ FY18 Final Budget Discussion regarding budget, the school is doing exceptionally well financially. 61 days cash on hand which is higher than average on a first-year school. Vote will be after closed session. ○ FY19 Budget Hearing Jeff reviews the budget for next year, including proposed employee medical health plan change. CCID has received extensive grants for FY 19 and all grants awarded inaugural year were also continued for next year, as we met each goal/assurance. There is healthy budget set up for next year. 	No
<p>Board Business - Missy Shunn-Mitchell</p> <ul style="list-style-type: none"> ● Discussion & Appointment of new Board Member The intent tonight is to interview and add one Board Member, then to increase Board members by September. Goal is to revisit Bylaws and attend trainings. Process is outlined in discussion regarding appointment of new Board members. <p>Bret Tanner, Erinn James, and Barbara Lundberg asked come up to interview.</p> <p>Question 1 by Candice Hansen: Why did you nominate yourself, and are you prepared for the personal time commitment needed? Answers provided by:</p> <ol style="list-style-type: none"> 1. Barbara Lundberg 2. Erinn James 3. Bret Tanner <p>Question 2 asked by Bryan Morgan: What experience do you have serving on a Governing Board, are you aware of the potential perceived conflicts? Erin Preston provides clarification of what being a Board member may encompass. Answers provided by:</p> <ol style="list-style-type: none"> 1. Barbara Lundberg 2. Erinn James 3. Bret Tanner 	No

Question 3 asked by Missy Shunn-Mitchell: Part of our mission is to focus upon STEM education opportunities, especially for girls and minorities. Does the candidate have any connections to build partnerships with STEM to help the school?

Answers provided by:

1. Barbara Lundberg
2. Erinn James
3. Bret Tanner

Question 4 asked by Jen Walker: We have experienced Board turnover, it's difficult to keep people on the Board. Do you anticipate that you are able to serve 2 years or more on the Board?

Answers provided by:

1. Barbara Lundberg
2. Erinn James
3. Bret Tanner

Question 5 asked by Erin Preston: No Board Member can act on their own, however as a Board you will not always have unanimous decisions. Do you feel you have the ability to implement a decision that the Board has made, even if you don't agree with the majority? Bryan Morgan added, Can you support the majority, while protecting the minority?

Answers provided by:

1. Bret Tanner
2. Erinn James
3. Barbara Lundberg

Candidates are asked if they have any questions for the Board?

Question asked by Erinn James: How do you feel serving on the Board affects your personal family life?

Answers:

1. Missy Shunn-Mitchell
2. Bryan Morgan
3. Jen Walker
4. Candice Hansen
5. Erin Preston

Question asked by Bret Tanner: Governing Board states candidates will be ranked by their qualifications, priorities and Board needs. What are the Governing Board needs?

Answers provided by:

1. Missy Shunn-Mitchell
2. Candice Hansen
3. Jen Walker

<p>Motion to take short break, then go into closed session to discuss character and competency of an individual. (8:36pm) M/S Candice Hansen/Jen Walker Aye Bryan Morgan, Missy Shunn-Mitchell, Jen Walker, Candice Hansen Motion carries</p> <p>Erin Preston, CCID School Attorney, invited into closed session by Board.</p>	
<p>Motion to reopen Public Session M/S Bryan Morgan/Candice Hansen Aye Bryan Morgan, Missy Shunn-Mitchell, Jen Walker, Candice Hansen Motion carries Roll Call: Missy Shunn-Mitchell, Jen Walker, Candice Hansen, Bryan Morgan</p> <p>Clarification made regarding no public comment tonight, other than Budget items.</p>	<p>Yes</p>
<p>Missy states that Board proposes to offer two Board positions and a Board Advisory committee position.</p> <p>Move that we appoint Brett Tanner and Erinn James to the CCID Governing Board, pending background checks and we appoint Barbara Lundberg to an advisory position as a community outreach committee member, pending a background check. *Bryan amends the motion to include the start date to be the date of the phone call for the next Budget meeting. Jen accepts the amendment. M / S Jen Walker / Candice Hansen Missy Shunn-Mitchell, Bryan Morgan, Jen Walker, Candice Hansen Erinn James accepts the position Bret Tanner accepts the position Barbara Lundberg withholds accepting committee member position at the present time.</p>	<p>Yes</p> <p>Yes</p>
<p>Motion to approve (FY 18) budget item discussed in closed session. M/S Candice Hansen/Bryan Morgan Aye Candice Hansen, Missy Shunn-Mitchell, Jen Walker, Bryan Morgan Motion carries</p>	
<p>Move that we move the remaining items on agenda, including Board Conflict of Interest Form, Board Job Description and Board Meeting Calendar 2018 to another meeting. M/S Jen Walker/Candice Hansen Aye Candice Hansen, Jen Walker, Missy Shunn-Mitchell, Bryan Morgan Motion carries</p>	<p>Yes</p>
<p>Motion to enter a closed session for the purpose of pending litigation and character and competency of individuals.</p>	

<p>M/S Bryan Morgan / Candice Hansen Aye:Candice Hansen, Jen Walker, Missy Shunn-Mitchell, Bryan Morgan Motion carries The Board invites Carol Lear, Erin Preston, and Laura Banda into closed session.</p> <p>Motion to close Executive Session and return to Open Public Session. Candice Hansen / Jenn Walker Roll Call: Aye Missy Shunn-Mitchell, Jen Walker, Candice Hansen, Bryan Morgan Motion carries</p> <p>Move to close Open Public Session meeting. Bryan Morgan</p>	<p>Yes</p> <p>Yes</p>
<p>Meeting Adjourned at 10:11pm</p>	