

The Center for Creativity, Innovation and Discovery Board Meeting

Monday, 10-16-2017

Governing Board Minutes

CCID Campus, 6:00pm-8:00pm

Board Members in Attendance:

Missy Shunn-Mitchell, Dave Anderson, Bryan Morgan, Jen Walker

Laura Banda, Executive Director

Additional Attendees:

Jeff Biesinger, Red Apple

Additionally Included as Attachment: Sign In Sheet of Public Attendees

Item	Action / Timeline
Welcome and Roll Call Missy, Bryan, Dave, Jeff, Jen attended via skype	Missy
<u>Review of Minutes 9-11-17</u> Motion to approve minutes M/S Dave / Bryan Vote: Motion passed Aye 4 - 0	Yes
<u>Board Training</u> Table Board Training	
<u>Public Comment</u> Bill Graham, CCID Teacher presented proposal for Atrium Area Detailed drawing with plans to teach students about propagating plants. The plants he suggested using are seedlings from Puerto Rico. To further cross - integrate curriculum seeds from the plants can be used for instruments and student hands on project. Question from Missy regarding how many students are interested in propagating and how to share the project with younger grades.	Open
<u>Reports</u> <ul style="list-style-type: none"> • <u>Director's Report</u> Laura reviewed Directors Report that contained <ol style="list-style-type: none"> 1. Student / School Activity (Events going on, as well as Suspensions / Seclusion and Restraints / Electronic Use violations) <ul style="list-style-type: none"> • Successful visit from Board Charter Liaison, Rebecca Cisneros • CCID Mascot - (113 entrants for 59 logos, final Phoenix!) • Field Work expanding with 1st grade trip to various caves, Hoogle Zoo, etc.; 3rd grade community visits, 6th grade new rotation of 9 groups, 4th grade garden boxes being built • Student Leadership team started consisting of 5th and 6th graders, Red Ribbon Week, Beginning Character Program 	Laura

- Participating in VEX challenge, hosting Robotics Competition Dec. 2nd
- Mosaic / Heartland training for Kitchen and Office Staff
- UDOT Study 10/23 - 10/27 for crosswalk / crossing guard on Spring Creek / Bluff

2. Personnel (Hiring name / Hours / Wage / Credential status if applicable, Changes in personnel, e.g. leaves, hour increase / decrease, grievances, etc.)

- Utah Membership Audit October 2nd, 350 students
- Additional substitutes have been hired
- Part time SPED aide hired, will push into classrooms to support students, social skills groups

3. Curriculum (Trainings, PD, Grants, programs being considered, etc.)

- Developing After School Fee Based Program, Monday - Thursday \$20 per day / Friday outside vendor possible, or Young Problem Solvers with Support Staff/PTO (See draft attachment)
- Developing Semester Report Card, Home to parents 1/19/18
- Teton Science School (4th and 5th grade team attending 10/26-10/28)
- DIBELS completed and submitted, parent letters sent 10/6/17
- Fountas and Pinnell received except 1st grade component
- RAZ Kids for K-2
- Request for Bike Utah (Spring Program)
- Project Learning Tree (PLT)
- Safe Touch (BRHD)
- Review of Upcoming PD Shared

4. Business (Facility needs or Usage requests, RFP's, Purchase order summary by month, Fundraising and or PTO activities)

- Received state approval for NSLP, processing applications - over 55 currently. October is National School Lunch Program month.
- All Utah State Board reports have been filed on time, or in process of being submitted on time
 - Request for UCA, PTO Bylaws, Funding Applications and School Land Trust Council Formation Approval
 - Four employees on Letter of Authorization:
- Hosted City of Providence Meet the Candidates event, 10/12
- PTO Executive Board established and six main sub committees, Celebrate Learning, Emergency/Health Safety, Fundraising/Donation, Beautification, Volunteer, Classroom to Community
- PTO Fall Festival and Silent Auction, 10/27, 6:00pm - 8:00pm
- STEM in Action / Exploring Stem Family Night 1/25/17

<ul style="list-style-type: none"> ● Setting up Square 1 account for credit card payment for silent auction and PTO, e.g. Spirit Wear ● Setting up Amazon Smile account for CCID donations 5. Any other prominent activity / event / concerns, etc. ● We have located a parent who will remove the dirt from pond side of campus. Estimates 300 truck loads, will take 6 months, but at no charge. ● One neighbor continues upset with lighting, but it is significantly better ● Fence is up 90%, just need to complete pond side and will leave space for removal of dirt ● 5th grade notifying neighbors of animals in Homestead area ● Construction major concerns: <ul style="list-style-type: none"> ○ K Yard ○ Fence ○ Punch list items, (paint, electrical, wires in ceiling) ○ Student reading kick out area <p><u>Volunteer Committee Report</u> Mrs. Hansen was thanked by the board for her inclusivity, many opportunities for parent involvement on campus and her outstanding volunteer efforts.</p> <ul style="list-style-type: none"> ● PTO Bylaws <p>PTO Bylaws were reviewed by the Governing Board</p> <p><u>Finance Report</u> Jeff provided overview of CCID financial status. Compared to other schools, we are doing well, full enrollment. Success for 1st year, healthy waitlist, and enrollment growing all positive signs.</p>	
<p><u>Board Business</u></p> <ul style="list-style-type: none"> ● Approval UCA ● Approval Funding Applications <ul style="list-style-type: none"> ○ Planning Tool ○ K-3 Reading Achievement Grant <p>Motion to approve UCA - Funding Applications / Planning Tool / K-3 Reading Achievement Grant M / S Dave / Jen Vote: Motion passed Aye 4 - 0</p> <ul style="list-style-type: none"> ● Approval School Land Trust Council <p>Motion to approve School Land Trust Council M / S Bryan / Dave Vote: Motion passed Aye 4 - 0</p>	<p>Yes</p>
<p><u>Consent Agenda</u></p> <ul style="list-style-type: none"> ● SPED ● Fee Schedule Policy ● Dual Enrollment 	<p>Yes</p>

<ul style="list-style-type: none"> ● Curriculum <ul style="list-style-type: none"> ○ Bike Utah ○ Project Learning Tree ○ Safe Touch (BRHD) (Good touch / Bad Touch) <p>Motion to approve Consent Agenda M / S Jen / Dave Vote: Motion passed Aye 4 - 0</p>	
<p>Motion to move to close session, 7:22pm M/ S Missy / Bryan Vote: Motion passed Aye 4 - 0 Move to close session to discuss character and competence, real estate transaction, contract negotiation</p> <p><u>Closed Session</u></p> <ul style="list-style-type: none"> ● A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues. ● Action, if any, from closed session 	<p>Yes</p>
<p>Adjourn 8:01 Close the close session Meeting adjourned</p>	